

Members Present: Leighton Price, Chris Pratt, Charlie Bletzer & Bill Driscoll

Members Absent: Alan Zanotti, Dick Quintal & Donna Fernandes

7:00 pm Call to Order and Public Comment—

There is no public comment at this time.

7:00 pm Announcements—

There is a Transportation Subcommittee meeting on February 8, 2012 at 9am. The subcommittee plans to speak about plans for exit 5 & 7.

7:01 pm IPS Meter Demonstration—

Barry Davis from IPS Group is present to provide the Board with a demonstration on their single head, digital meters, and the supporting operating software.

7:43 pm Final Report on Plymouth Parking Management Plan—

Mr. Burke gave each Board member and the Town Manager a copy of the final report. Please refer to the February handout files in the 2012 Minutes Binder for a copy. The report is also available on the Park Plymouth website.

7:45 pm Destination Plymouth Dining Guide—

Ms. McDonough will leave the map as it is and send it to Destination Plymouth for print in their Dining Guide.

7:48 pm Mr. Burke will draft a letter to DPW describing several program changes and requesting an update of the Rules & Ordinances.

8:00 pm Chamber Band shell—

Denis Hanks is in the process of proposing a performance hatch shell on the waterfront near the first semicircle. As a result, parking in that area will be eliminated.

8:00 pm Digital Meeting Recap—

Mr. Burke shares what happened during the ITS Digital Implementation and site walk through, and Ms. McDonough shares her PR strategy. She is attending a follow-up meeting with Mr. Burke on Monday and again on Feb 15. Mr. Burke is speaking with ITS about providing modem service through Verizon. Ms. Pratt will create a change order for the Purchase Order if necessary.

8:05 pm Appeals Officer—

We have had another public information request from J. Lundborn asking that we send the Interim Hearing Officer contract and anything we have paid. Mr. Bletzer asks why we have not made a decision about Mr. Lundborn because his court case is disposed as "Continued without a finding." Ms. Pratt will ask Attorney Marzelli for a recommendation on how to proceed.

8:10 pm Financials—

Town of Plymouth

RMV Services Fess January \$3,880.00

JC Computer

Services Rendered \$300.00

OCM

Renewal of subscription \$65.00

G&G

New uniform shirts \$196.00

Mr. Bletzer motions and Mr. Driscoll seconds to pay the bills

Passed | 4-0-0

Ms. McDonough found www.Dropbox.com charges \$9.99 per month to upload and backup all PGDC files to an online remote storage system.

Mr. Bletzer motions and Mr. Driscoll seconds to allow for the monthly Dropbox charge

Passed | 4-0-0

8:15 pm Personnel Suggestion—

Mr. Burke would like to provide Michele McCarthy with a jumpstart on staffing to aid her in the equipment changeover. Mr. Ruggiero is not interested in taking on the Facilities Maintenance Supervisor job. Mr. Burke will work with Ms. McCarthy to fill this position.

8:18 pm Mr. Driscoll motions and Mr. Bletzer seconds to adjourn

Passed | 4-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary